

SHOW RULES & REGULATIONS

Alcoholic Beverages

The use of liquor (spirits, wine and beer) by Exhibitors in the Exhibition Areas is contrary to regulations set out by the Ontario Liquor Board. Alcohol may only be consumed within those areas licensed and designated for such consumption by the Toronto Congress Centre and Show Management.

Animals, Pets

Exhibitors can not bring, or permit any person to bring or have in their display, any animal without Show Management's prior written consent.

Competitions & Prize Money Draws

Sales promotions and competitions conducted by Exhibitors in conjunction with their displays, must be free of any obligation on the part of the winner. Prize winners must not be required to place an order before collecting the prize offered. The schedule of prizes and terms of the competition must be clearly stated on the entry forms. All such competitions must be approved by Show Management prior to the Show.

Exhibitor Badges

All Exhibitors and their staff must have official Exhibitor badges to gain admission to the building as of Sunday April 22nd, and badges must be worn at all times while on the Show Floor so that we may have better security and control. These badges are the property of MediaEDGE and, as such, are non-transferable. The holder of the badge accepts all terms and conditions of the Show Rules, and must surrender the badge if requested. Should staff misplace them, please tell them to go to the Exhibitor Badge counter at Show Registration. The [Exhibitor Show Badge Registration Form](#) must be completed online and submitted prior to the Show. **Exhibitor badges will be ready for pickup at the Registration Counter at Show Entrance from 12:00 Noon on Friday April 20.**

Exhibitor Representatives' Responsibility

All Exhibitors agree to indemnify Show Management against, and hold it harmless for, any claims arising out of the acts of negligence of the Exhibitor, his agents or employees, or out of labour disputes.

Flammable Items

No flammable fluids or materials of any nature, including non-flameproofed decorative materials, may be used in the booth. Use of these fluids or material is contrary to federal, provincial and municipal fire regulations.

Floor and Wall Damage

The use of hooks, staples, tacks, or painting, nailing, drilling or screwing to the floor, walls or any other part of the building is not permitted. Exhibitors wishing to lay floor covering may not adhere it to the building floor. In such cases, it is suggested that building paper or other suitable protection be first laid down, or that the Exhibitor uses double-sided tape as an appropriate adhesive. An acceptable wall adhesive is a "tak" or similar putty adhesive. All adhesive products must be removable without damage to the building finishes. No objects such as crates, skids, tables, drapery poles, etc. are permitted to lean against Show perimeter walls; a 6 inch gap must be maintained.

Insurance and Liability

Every reasonable precaution will be taken to prevent losses and protect the interest of the Exhibitors, but under no circumstances will Show Management, the Toronto Congress Centre or the Luggage, Leathergoods, Handbags & Accessories Shows or any of their officially appointed contractors/suppliers and/or their employees and/or agents be held accountable for or liable for such losses, and/or damage, however caused, and the same are released from accountability or liability for any damage, loss or harm or injury to the person or any property of the Exhibitor,

however caused, or any of its officers, agents, employees or representatives, or for goods sent to the Toronto Congress Centre before, or remaining after the exhibit, or while in transit to or from the exhibit or during the exhibit. Commercial general liability insurance is the responsibility of the Exhibitor, with limits of liability of at least \$5,000,000 for their own personnel, exhibits and materials, to protect against all such hazards.

Occupational Health and Safety Compliance

The Exhibitors are expected to conduct all business at the Show in accordance with the Occupational Health & Safety Act as outlined by the Ontario Ministry of Labour.

Refusal of Entry

Show Management reserves the right to refuse admission to the Show building to any visitor, Exhibitor or Exhibitor's employee who, in the opinion of Show Management, is unfit, intoxicated or in any way creating a disruption of the Show. Persons who refuse to register will be barred from the exhibits and escorted from the building. **The general public and children under 16 will not be admitted to the Show under any circumstances.** Exhibitors reserve the right to limit access to their booths. Exhibitors are reminded to inform their employees not to enter any other Exhibitor's display unless invited, and never to enter when it is unattended. Failure to honour such rights may result in expulsion from the Show.

Right to Privacy

Exhibitors are expected to conduct themselves in a courteous manner and to respect the rights of all other Exhibitors. The handling of display samples, picking up of literature and the taking of photographs may be done only with the permission of the affected Exhibitor.

Safety Devices

Exhibitors accept full responsibility for compliance with federal, provincial and municipal regulations in the provision and maintenance of adequate safety devices and conditions for the operation of any machinery and/or equipment.

Show Admittance

Admittance is free to qualified Buyers and Exhibitors. All other Industry personnel (Non-Buyers) must remit a Pre-Registration Fee of \$80.00 pre-Show (\$110.00 after March 30th). 2 of the following pieces of Business ID are required to qualify buyer status to gain complimentary admittance: Business Card, Vendors Permit, other Corporate ID ie. Recent Purchase Order, Company Letterhead, etc.) Buyers who pre-registered and/or attended in 2011 receive badges automatically in the mail.

Solicitations and Business Transactions

Displays, sales presentations, demonstrations or distributions of advertising materials such as flyers are not permitted at Show Entrance or anywhere else outside the confines of the Exhibitor's booth. Conducting business in the aisles, including the soliciting of customers or completion of sales transactions, is prohibited. All staff are required to work with customers strictly within the booth(s), as a courtesy to other Exhibitors. No loud-speakers will be allowed on the display floors, and any displays or demos must feature sound that is subdued enough to avoid any nuisance effect on neighboring Exhibitors. Models or demonstrators must be properly clothed and dressed in good taste at all times and must confine their activities within their employer's booth space.

Wholesale Restrictions / Product Removal

The LLHA Show is a wholesale market. Exhibitors are not permitted to sell or give samples to attendees. The on-site sale and delivery of merchandise is strictly prohibited. All orders must be shipped, since the show does not permit "cash & carry" transactions. These rules will be strictly enforced, and no Retailers will be permitted to take merchandise or samples out of the Show at any time. Only Exhibitors may do so, provided a *Merchandise Release Form* is first completed and approved by Show Management, and the merchandise is inspected by Show Security. These forms can be obtained at the Show Office.